



# The Commonwealth of Massachusetts

## Department of Public Safety

Board of Building Regulations and Standards

One Ashburton Place, Room 1301

Boston, Massachusetts 02108-1618

Phone (617) 727-7532 Fax (617) 227-1754

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July 19, 2011

Mr. David Francis  
Builders License Training Institute  
5112 US 31 North  
Williamsburg, MI 49690

**RE: CSL Continuing Education Course Approval  
CSL-CD-0032**

Dear Mr. Francis:

The *Board of Building Regulations and Standards* through its *CSL Continuing Education Council* has approved the following courses along with the related required continuing education topic.

- |   |   |                 |   |
|---|---|-----------------|---|
| ▪ | Construction Supervisor Required Competency |                 |   |
|   | Course Approval: <b>CS-3200</b>             | Required Topic: | Code Review (1 hour)<br>Workplace Safety (1 hour)<br>Workers Comp (1 hour)<br>Energy (1 hour)<br>Lead Abatement (2 hours) |
  
- |   |                                 |                 |                              |
|---|---------------------------------|-----------------|------------------------------|
| ▪ | Basic Project management        |                 |                              |
|   | Course Approval: <b>CS-3201</b> | Required Topic: | Business Practices (4 hours) |
  
- |   |                                 |                 |   |
|---|---------------------------------|-----------------|---|
| ▪ | Advanced Project management     |                 |   |
|   | Course Approval: <b>CS-3202</b> | Required Topic; | Business Practices (5 hours)<br>Elective (1 hour) |

Renewals for the above courses must be submitted within 24 months of the date of this letter.

Very truly yours;

**CSL Continuing Education Council**

*Kimberly Spencer*

Kimberly Spencer  
Education Coordinator